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# The Directors of the Diocese of Southwell and Nottingham Multi Academy Trust (SNMAT) are seeking to recruit governors to join the Interim Executive Board of The West Grantham Church of England Primary and Secondary Academies. SNMAT is a successful and expanding MAT based in Southwell, Nottinghamshire whose core purpose is to make things better for the pupils and communities that its partner academies serve.

The Academies joined SNMAT in January 2021 and are seeking to grow their Interim Executive Board with committed, enthusiastic governors with the skillset to support and challenge the leadership in equal measure.

It is not essential that applicants have previous experience of working in a school. We are seeking to recruit individuals with or looking to gain experience at working at a strategic level and share our vision to champion and rejoice in those we serve, creating an environment where excellence is achieved and potential fulfilled.

If you are interested in applying to become a governor, please contact the Clerk, Mrs Julie Swatton, by email to [jswatton@wgacademy.org.uk](mailto:jswatton@wgacademy.org.uk) or by telephone on 01476 589261.

# Governor role description

Governors work together to carry out their core functions:

1. ensuring there is clarity of vision, ethos and strategic direction
2. holding executive leaders to account for the educational performance of the organisation and its pupils and the performance management of staff
3. overseeing the financial performance of the organisation and making sure its money is well spent
4. ensuring the voices of stakeholders are heard

Governors must also ensure that the governing body complies with all legal and statutory requirements. Governors should seek the advice of the clerk to the governing board and other professional advice as appropriate.

Governing body strategic responsibilities

Governing bodies work closely with headteachers and senior leaders. Headteachers are responsible for day-to-day management whereas the role of the governing body is strategic. As such, governors are responsible for:

* determining the mission, values and long-term ambitious vision for the school
* deciding the principles that guide school policies and approving key policies
* working with senior leaders to develop a strategy for achieving the vision
* ensuring that parents, pupils, staff and the wider community are involved, consulted and informed as appropriate
* ensuring that all pupils have access to a broad and balanced curriculum such that pupils are well prepared for the next stage of their education and adult life
* setting the school’s budget and ensuring it is managed effectively together with premises and other resources
* agreeing the school’s staffing structure and keeping it under review to ensure it supports delivery of the strategy
* ensuring robust risk management procedures are in place and that risk control measures are appropriate and effective

Monitoring and evaluating school performance

Governors must monitor the priorities that have been set to ensure progress is being made by:

* measuring the school’s impact and progress towards its strategic objectives
* ensuring the required policies and procedures are in place and the school is operating effectively in line with these policies
* evaluating relevant data and feedback provided by school leaders and external reporting on all aspects of school performance
* asking challenging questions of school leaders in order to hold them to account
* holding the headteacher to account for standards, financial probity and compliance with agreed policies
* visiting the school to monitor implementation of the strategy and reporting back to the board (this could be in a link governor capacity)
* ensuring that there are policies and procedures in place to deal with complaints effectively

**Panels and committees**

When required, governors are expected to serve on panels or committees in order to:

* appoint the headteacher and other senior leaders
* appraise the headteacher and make pay recommendations
* hear staff grievances and disciplinary matters
* review decisions to exclude pupils
* deal with formal complaints

Contribution to the governing body

Governors should ensure that they are making a positive and meaningful contribution to the governing body by:

* attending meetings (approximately 6 governing board meetings during the academic year), reading papers and preparing questions for senior leaders in advance
* establishing and maintaining professional relationships with senior leaders and colleagues on the board
* getting to know the school, including visiting the school occasionally during school hours
* undertaking induction training and developing knowledge and skills on an ongoing basis

Expenses

Governors will receive out of pocket expenses incurred as a result of fulfilling their role as governor. Payments cover incidental expenses, such as travel and dependency care, but not loss of earnings.